

UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Adjustment Administration
Washington, D.C.

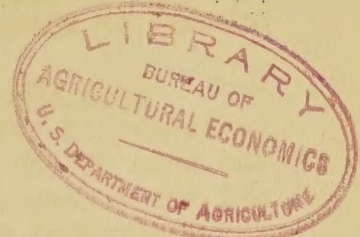
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ECR-ADM-109

January 15, 1938

MEMORANDUM FOR STATE OFFICES
Maryland, Delaware, and Kentucky

Re: Potato goals for 1938 program.



Procedure. In order to make possible the determination of potato goals for individual farms prior to planting time, the procedure outlined below will be followed:

1. Each county should submit to the State office the data indicated on Form ECR-204 for all farms in the county on which the number of acres of Irish potatoes in 1936 or 1937 was three acres or more and equal to or in excess of the number of families living on the farm. If a complete list cannot be obtained for such farms, the county office should submit also an estimate of the number of these farms for which it has been unable to obtain such data and the estimated acreage of potatoes harvested thereon in 1936 and 1937.

2. The State office, in cooperation with the county office and regional office, will determine the total of the potato goals for all commercial producing farms on which usual acreages have been recommended.

3. The county office will calculate the potato goals for individual farms and notify producers.

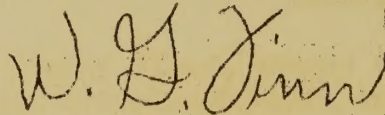
Farms Eligible for Goal. A goal will not be established for a farm unless the usual number of acres of potatoes grown on the farm has been three acres or more and equal to or more than the number of families living on the farm.

Usual Acreage. The recommended usual acreage of potatoes should represent the average acreage of potatoes harvested on the farm in 1936 and 1937 adjusted by committeemen to such extent as may be necessary to correct for abnormal conditions affecting the production of potatoes on the farm in 1936 and 1937.

In recommending the usual acreage of potatoes, committeemen should keep in mind the standards governing the determination of the usual acreage of depleting crops; that is, "good soil management, the tillable acreage on the farm, the type of soil, topography, production facilities, the crop rotation system, the acreage of such crops customarily grown on the farm and the acreage of food and feed crops needed for home consumption on the farm". On the basis of these standards the usual acreage recommended may vary from the acreage of potatoes grown on the farm in 1936 and 1937.

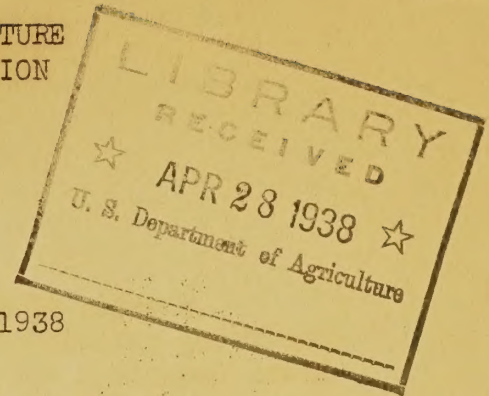
If two crops of potatoes were harvested from the same land during either of the years 1936 or 1937, each acre of such land should be counted as one acre in establishing the goal. In such cases, the total acreage on which potatoes were grown during those years should be recorded and the acreage on which two crops were grown should be indicated.

Form ECR-204, "Special Listing Sheet for Irish Potatoes". Data to be listed on this form will include the serial number assigned to the farm, the name of the operator, the acreage of potatoes harvested in 1936 and 1937, and the recommended usual acreage of potatoes for the farm. The 1938 goal for individual farms will be entered after the total goal for all farms listed has been approved by the State and regional offices.



W. G. Finn,
Acting Director,
East Central Division.

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
Washington, D.C.



April 20, 1938

MEMORANDUM FOR STATE EXECUTIVE OFFICERS AND STATE COMMITTEEMEN
East Central Region

Re: Distribution of AAA Materials

In order to insure that complete distribution is made of certain AAA materials, it is necessary to maintain in all States complete mailing lists of all committeemen and all farmers. The maintenance of such lists and the mechanical task of making distribution on these lists is a responsibility which we feel the AAA itself should carry. We are therefore asking that the following facilities, if not already available, be provided as soon as possible.

1. In State Committee Offices -- currently revised and corrected mailing lists of all county and community committeemen in the State. There should also be maintained through co-operation with the Extension Service a current list of the county agents in the State.
2. In the County Offices -- currently revised and corrected mailing lists of all farmers in the county, including non-cooperators as well as cooperators in AAA programs.

When the necessary mailing facilities are available in the States, procedure in handling materials prepared in Washington should be as follows:

1. Materials intended for distribution to all farmers should be distributed in bulk from the State office to county offices, and mailed direct to farmers from each county office. The secretaries of the county committees should be directly responsible for the mailing of appropriate materials to the farmers within the counties.
2. Materials intended for distribution only to county and community committeemen should be mailed direct from the State office.

Mailing lists maintained in the State and county offices should also be available for distribution of materials prepared in the State which the State Committee and the State Extension Service determine as appropriate for distribution to committeemen or to all farmers, the distribution to be directed by either agency as may be mutually agreed.

Sincerely,

W. J. Penn

W. G. Finn,
Director, East Central Division.